



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills
FIRE CHIEF

*****NOTE TIME CHANGE*****

**Board of Directors Meeting
Ross Valley Fire Department
777 San Anselmo Ave.
San Anselmo, CA 94960
Wednesday, July 12, 2017
5:45pm**

Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.

Badge presentation: Presentation of badge to newly promoted Captain Rick Addicks

1. Board requests for future agenda items, questions and comments to staff, staff miscellaneous items
2. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge and file check number 19622 - 19693 issued during month of June
 - b) Chief's Update
 - c) Call report and out of jurisdiction report
 - d) Current Budget Report Summary
 - e) Minutes from June 14, 2017 Board Meeting
 - f) Station 18 Workout Area Relocation
3. Responses to Marin County Civil Grand Jury Reports: "Marin's Retirement Health Care Benefits: The Money Still Isn't There" and "The Budget Squeeze: How Will Marin Fund It's Public Employee Pensions?" Reports can be found at <https://www.marincounty.org/depts/gj/reports-and-responses>
4. Next meeting – scheduled for Wednesday, September 13, 2017, Ross Valley Fire Department, 777 San Anselmo Ave., San Anselmo.

Announce adjournment to Closed Session:

Public Employee Performance Evaluation pursuant to Government Code section 54957: Title: Fire Chief

Announce action, if any, from Closed Session


JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 www.rossvalleyfire.org



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 06/01/2017 - 06/30/2017

Vendor Number Payable #	Vendor Name Payable Type	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
Bank Code: AP-Accounts Payable						
01175 <u>5/25/17 Inv</u>	Alisen Stasiowski Invoice	06/01/2017 Temporary Hire	Regular	0.00 0.00	350.45 350.45	19622
01026 <u>9657683</u> <u>9657685</u> <u>9657686</u> <u>9657907</u>	AT&T Calnet Invoice Invoice Invoice Invoice	06/01/2017 Telephone Telephone Telephone Telephone	Regular	0.00 0.00 0.00 0.00	553.14 18.55 493.22 22.82 18.55	19623
01059 <u>05232017</u>	AT&T Mobility Invoice	06/01/2017 Telephone	Regular	0.00 0.00	1,171.03 1,171.03	19624
01027 <u>Order 31138830</u>	Channing Bete Company Invoice	06/01/2017 Community Education & Prep	Regular	0.00 0.00	879.97 879.97	19625
01025 <u>2017-3350</u>	Emergency Reporting Invoice	06/01/2017 Other Contract Services	Regular	0.00 0.00	7,374.00 7,374.00	19626
01049 <u>1077648</u> <u>1077651</u> <u>1077653</u> <u>1077656</u> <u>1078729</u>	Fishman Supply Company Invoice Invoice Invoice Invoice Invoice	06/01/2017 Genl Department Supplies General Dept Supplies General Dept Supplies General Dept Supplies General Dept Supplies	Regular	0.00 0.00 0.00 0.00 0.00	834.30 96.75 192.62 174.22 207.12 163.59	19627
01007 <u>699512</u> <u>699874</u> <u>700309</u>	Golden Gate Petroleum Invoice Invoice Invoice	06/01/2017 Fuel Fuel Fuel	Regular	0.00 0.00 0.00	1,867.04 941.30 420.40 505.34	19628
01130 <u>23May17</u>	James L Popken III Invoice	06/01/2017 Training and Education	Regular	0.00 0.00	395.00 395.00	19629
01034 <u>1439891</u>	Liebert Cassidy Whitmore Invoice	06/01/2017 Legal Svcs	Regular	0.00 0.00	728.00 728.00	19630
01089 <u>797675</u>	Life-Assist Inc Invoice	06/01/2017 Paramedic Response Supplies	Regular	0.00 0.00	109.40 109.40	19631
01193 <u>13372</u>	Marin Automotive Invoice	06/01/2017 Vehicle Repairs	Regular	0.00 0.00	1,908.28 1,908.28	19632
01184 <u>2017 MarinMap</u>	Marin County Fire Chiefs Association Invoice	06/01/2017 Publications and Dues	Regular	0.00 0.00	219.00 219.00	19633
01123 <u>16Nov16</u>	Mark Lui Invoice	06/01/2017 Training and Education	Regular	0.00 0.00	75.00 75.00	19634
01048 <u>17May17</u>	Oscar Arenas Invoice	06/01/2017 Training and Education	Regular	0.00 0.00	60.00 60.00	19635
01158 <u>15May17 Stmt</u>	P.E.R.S. Health Invoice	06/01/2017 Retiree Premiums and Admin Fees	Regular	0.00 0.00	4,335.03 4,335.03	19636
01194 <u>117038305</u>	Physio-Control Inc Invoice	06/01/2017 Paramedic Response Supplies	Regular	0.00 0.00	12,854.25 12,854.25	19637
01024	Totally Computer Inc	06/01/2017	Regular	0.00	922.41	19638

AGENDA ITEM # 2A

Date 7/12/17

Check Report

Date Range: 06/01/2017 - 06/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>20267</u>	Invoice	06/01/2017	Equipment Maintenance	0.00	922.41	
01073	U S Bank	06/01/2017	Regular	0.00	16,039.21	19639
<u>24Apr17 Stmt</u>	Invoice	06/01/2017	Credit Card Charges	0.00	16,039.21	
01133	Aaron William Read	06/01/2017	Regular	0.00	885.13	19640
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	885.13	
01137	Adam T. Van Dyke	06/01/2017	Regular	0.00	943.41	19641
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	943.41	
01117	Bryan Galli	06/01/2017	Regular	0.00	770.44	19642
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	770.44	
01116	Christopher James Friscia	06/01/2017	Regular	0.00	1,344.66	19643
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,344.66	
01124	Christopher Mahoney	06/01/2017	Regular	0.00	1,243.02	19644
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,243.02	
01125	Daniel J. Mahoney	06/01/2017	Regular	0.00	1,511.06	19645
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,511.06	
01115	Helene Sophia Drumm	06/01/2017	Regular	0.00	742.79	19646
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	742.79	
01119	James Kirk Hanson	06/01/2017	Regular	0.00	121.17	19647
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	121.17	
01103	Michael Anthony Gutierrez	06/01/2017	Regular	0.00	1,383.25	19648
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,383.25	
01048	Oscar Arenas	06/01/2017	Regular	0.00	966.88	19649
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	966.88	
01112	Richard Colin Birmingham	06/01/2017	Regular	0.00	1,598.46	19650
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,598.46	
01131	Scott W Poppe	06/01/2017	Regular	0.00	970.84	19651
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	970.84	
01122	Sid Jamotte	06/01/2017	Regular	0.00	1,709.78	19652
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,709.78	
01135	Todd E. Standfield	06/01/2017	Regular	0.00	1,171.50	19653
<u>11May17 FLSA</u>	Invoice	06/01/2017	FLSA AGREEMENT	0.00	1,171.50	
01058	Able Tire & Brake	06/20/2017	Regular	0.00	2,062.58	19654
<u>577359</u>	Invoice	06/19/2017	Burn Trailer Maintenance	0.00	2,062.58	
01198	Alameda County Fire Department	06/20/2017	Regular	0.00	540.00	19655
<u>2016-17-648</u>	Invoice	06/19/2017	Repairs Vehicle	0.00	540.00	
01000	American Messaging	06/20/2017	Regular	0.00	33.87	19656
<u>W4106073RF</u>	Invoice	06/19/2017	Dispatch	0.00	33.87	
01026	AT&T Calnet	06/20/2017	Regular	0.00	427.35	19657
<u>9732888</u>	Invoice	06/19/2017	Telephone	0.00	142.45	
<u>9732889</u>	Invoice	06/19/2017	Telephone	0.00	142.45	
<u>9732891</u>	Invoice	06/19/2017	Telephone	0.00	142.45	
01054	BoundTree Medical	06/20/2017	Regular	0.00	1,976.74	19658
<u>82500221</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	531.93	
<u>82503169</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	42.36	
<u>82503170</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	478.25	
<u>82503171</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	21.01	

Check Report

Date Range: 06/01/2017 - 06/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>82504867</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	4.43	
<u>82515755</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	35.94	
<u>82517430</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	35.94	
<u>82517431</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	307.28	
<u>82519121</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	11.86	
<u>82520972</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	121.83	
<u>82524159</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	23.70	
<u>Order 38590202</u>	Invoice	06/19/2017	Paramedic Response Supplies	0.00	362.21	
01148	Brian Costello	06/20/2017	Regular	0.00	990.00	19659
<u>2017-2</u>	Invoice	06/19/2017	Computer Software/Support	0.00	450.00	
<u>2017-3</u>	Invoice	06/19/2017	Computer Software/Support	0.00	540.00	
01015	Curtis Tools	06/20/2017	Regular	0.00	4,022.66	19660
<u>Sales Order 3415</u>	Invoice	06/19/2017	Explorer Post	0.00	4,022.66	
01109	David Frederick Addicks	06/20/2017	Regular	0.00	418.93	19661
<u>8June17 Request</u>	Invoice	06/19/2017	Equipment	0.00	418.93	
01016	Diego Truck Repair Inc	06/20/2017	Regular	0.00	1,684.22	19662
<u>52151</u>	Invoice	06/19/2017	Burn Trailer Maintenance	0.00	381.74	
<u>52321</u>	Invoice	06/19/2017	Repairs Vehicle	0.00	1,302.48	
01183	Digital Combustion Inc	06/20/2017	Regular	0.00	3,460.00	19663
<u>1820</u>	Invoice	06/19/2017	Training and Education	0.00	3,460.00	
01017	Fairfax Lumber	06/20/2017	Regular	0.00	54.07	19664
<u>140164</u>	Invoice	06/19/2017	General Dept Supplies	0.00	13.32	
<u>140510</u>	Invoice	06/19/2017	Bldg Maint Station 20	0.00	32.66	
<u>140511</u>	Invoice	06/19/2017	Bldg Maint Station 20	0.00	1.65	
<u>140672</u>	Invoice	06/19/2017	Bldg Maint Station 19	0.00	6.44	
01049	Fishman Supply Company	06/20/2017	Regular	0.00	306.47	19665
<u>1078909</u>	Invoice	06/19/2017	General Dept Supplies	0.00	50.21	
<u>1079265</u>	Invoice	06/19/2017	General Dept Supplies	0.00	256.26	
01141	Fitness Superstore	06/20/2017	Regular	0.00	4,099.61	19666
<u>6125</u>	Invoice	06/19/2017	Exercise Equipment	0.00	4,099.61	
01087	Gavin Illingworth	06/20/2017	Regular	0.00	350.00	19667
<u>10Apr17</u>	Invoice	06/19/2017	Training and Education	0.00	350.00	
01007	Golden Gate Petroleum	06/20/2017	Regular	0.00	758.87	19668
<u>700727</u>	Invoice	06/19/2017	Fuel	0.00	758.87	
01079	Hannibal's Inc.	06/20/2017	Regular	0.00	998.00	19669
<u>23480</u>	Invoice	06/19/2017	Bldg Maint Station 20	0.00	998.00	
01200	Kronos Inc	06/20/2017	Regular	0.00	1,191.10	19670
<u>11188590</u>	Invoice	06/19/2017	Computer Software/Support	0.00	1,191.10	
01035	Marin County Sheriff's Office	06/20/2017	Regular	0.00	38,495.25	19671
<u>10314</u>	Invoice	06/19/2017	Dispatch	0.00	38,495.25	
01138	Mark M. Weston	06/20/2017	Regular	0.00	50.00	19672
<u>4June17</u>	Invoice	06/19/2017	Training and Education	0.00	50.00	
01103	Michael Anthony Gutierrez	06/20/2017	Regular	0.00	747.00	19673
<u>27Feb2017</u>	Invoice	06/19/2017	Training and Education	0.00	747.00	
01142	Otis Guy Teaching Svcs	06/20/2017	Regular	0.00	6,540.00	19674
<u>#044-2nd</u>	Invoice	06/19/2017	Training and Education	0.00	6,540.00	
01020	PG&E	06/20/2017	Regular	0.00	8,139.90	19675
<u>30May17</u>	Invoice	06/19/2017	Utilities	0.00	8,139.90	

Check Report

Date Range: 06/01/2017 - 06/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
01188	Staples Credit Plan	06/20/2017	Regular	0.00	272.52	19676
<u>24May17</u>	Invoice	06/19/2017	Office Supplies	0.00	272.52	
01135	Todd E. Standfield	06/20/2017	Regular	0.00	350.00	19677
<u>10Apr2017</u>	Invoice	06/19/2017	Training and Education	0.00	350.00	
01073	U S Bank	06/20/2017	Regular	0.00	10,256.08	19678
<u>22May17 Stmt</u>	Invoice	06/19/2017	Credit Card Charges	0.00	10,256.08	
	Void	06/20/2017	Regular	0.00	0.00	19679
01098	Verizon Wireless	06/20/2017	Regular	0.00	471.40	19680
<u>23May2017</u>	Invoice	06/19/2017	Telephones	0.00	471.40	
01059	AT&T Mobility	06/30/2017	Regular	0.00	1,171.03	19681
<u>06232017</u>	Invoice	06/30/2017	Telephones	0.00	1,171.03	
01202	CDCE Inc	06/30/2017	Regular	0.00	8,279.47	19682
<u>Sales Qu 109726</u>	Invoice	06/30/2017	Communications Equipment	0.00	8,279.47	
01203	Department of Motor Vehicles	06/30/2017	Regular	0.00	22.00	19683
<u>2014 Chev Volt</u>	Invoice	06/30/2017	Repairs Vehicle	0.00	22.00	
01102	Discovery Office Systems	06/30/2017	Regular	0.00	361.52	19684
<u>SSE1387595</u>	Invoice	06/30/2017	Exercise Equipment	0.00	361.52	
01017	Fairfax Lumber	06/30/2017	Regular	0.00	10.24	19685
<u>139657</u>	Invoice	06/30/2017	Bldg Maint Station 19	0.00	10.24	
01007	Golden Gate Petroleum	06/30/2017	Regular	0.00	1,235.23	19686
<u>701088</u>	Invoice	06/30/2017	Fuel	0.00	514.47	
<u>701510</u>	Invoice	06/30/2017	Fuel	0.00	516.13	
<u>702363</u>	Invoice	06/30/2017	Fuel	0.00	204.63	
01034	Liebert Cassidy Whitmore	06/30/2017	Regular	0.00	856.00	19687
<u>1441759</u>	Invoice	06/30/2017	Attorney/Legal Fees	0.00	856.00	
01036	Marin County Tax Collector	06/30/2017	Regular	0.00	145.35	19688
<u>15June2017</u>	Invoice	06/30/2017	Radio Repair	0.00	145.35	
01020	PG&E	06/30/2017	Regular	0.00	469.35	19689
<u>20June2017</u>	Invoice	06/30/2017	Utilities	0.00	469.35	
01204	Roger Meagor	06/30/2017	Regular	0.00	552.50	19690
<u>30June17 inv</u>	Invoice	06/30/2017	Other Contract Services	0.00	552.50	
01024	Totally Computer Inc	06/30/2017	Regular	0.00	2,215.97	19691
<u>20303</u>	Invoice	06/30/2017	Office Equipment	0.00	2,215.97	
01205	W. Bradley Electric Inc	06/30/2017	Regular	0.00	3,479.53	19692
<u>177074</u>	Invoice	06/30/2017	Technology Purchases	0.00	3,479.53	
01047	XMR Fire Emergency Svcs Consulting	06/30/2017	Regular	0.00	1,612.50	19693

Check Report

Date Range: 06/01/2017 - 06/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Payable Date	Payable Description	Discount Amount	Payable Amount	
<u>2017-042</u>	Invoice	06/30/2017	Web Page Design and Maintenance	0.00	1,612.50	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	101	71	0.00	175,145.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	101	72	0.00	175,145.21

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

July 12, 2017

To: Board of Directors
From: Mark E. Mills, Fire Chief
Dan Mahoney, Acting Fire Chief
Subject: Chief's Update

RECOMMENDATION:

For the Board's information

FLEET

FACILITIES

Station 18

Station 19

Station 20

Station 21

No other significant changes or repairs are being made at this time.

**PERSONNEL
ACTIVITIES**

FIRE PREVENTION

Plan Submittals

Planning	15
Building	29
Fire Protection	20

AGENDA ITEM # 2B
Date 7/12/17

<u>Ross</u>	<u>San Anselmo</u>	<u>Sleepy Hollow</u>	<u>Fairfax</u>	<u>Corte Madera</u>
5	22	0	15	22

Engine Company Inspections

State Mandated	6
Periodic	7
Re-Inspections	3

Inspections

State Mandated	3
Re-inspection	4

Periodic Insp

Sprinkler Hydro	6
Sprinkler Hydro Re-insp.	
Sprinkler Final	3
Sprinkler Final Re-Insp	

Fire Alarm	1
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Hood & Duct

UG Fireline

PV (Solar)

Project Final	1
Re-inspection	

VMP	1
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Resale Inspections	19
Re-inspections	1

Hazard Insp	15
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Tent/Special Event	2
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Defensible Space	821
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<u>Ross</u>	<u>San Anselmo</u>	<u>Sleepy Hollow</u>	<u>Fairfax</u>	<u>Corte Madera</u>
15	30	823	17	7

BC Stasiwoski attended:

BC Mahoney attended:

6/16 MMWD Field Visit
6/19 Meeting For Finance
6/20 Sleepy Hollow Evacuation Drill Meeting
6/21 Meeting Sean Condry (Bridges)
6/22 Meeting Rich Shortall (Mather Fire Road)
6/27 SA Town Council Meeting
6/28 MCCMC Dinner
7/5 Meeting Finance
7/6 Managers Meeting
7/6 RVPA Meeting
7/11 Marin County Operations Meeting
7/12 Sleepy Hollow Evacuation Drill Meeting

BC Tim Grasser attended:

May 26 Standards meeting
June 7 MERA ops meeting
June 14 Finance Meeting
June 14 Fire Board meeting
June 21 Staff meeting

Ross Valley Fire Dept

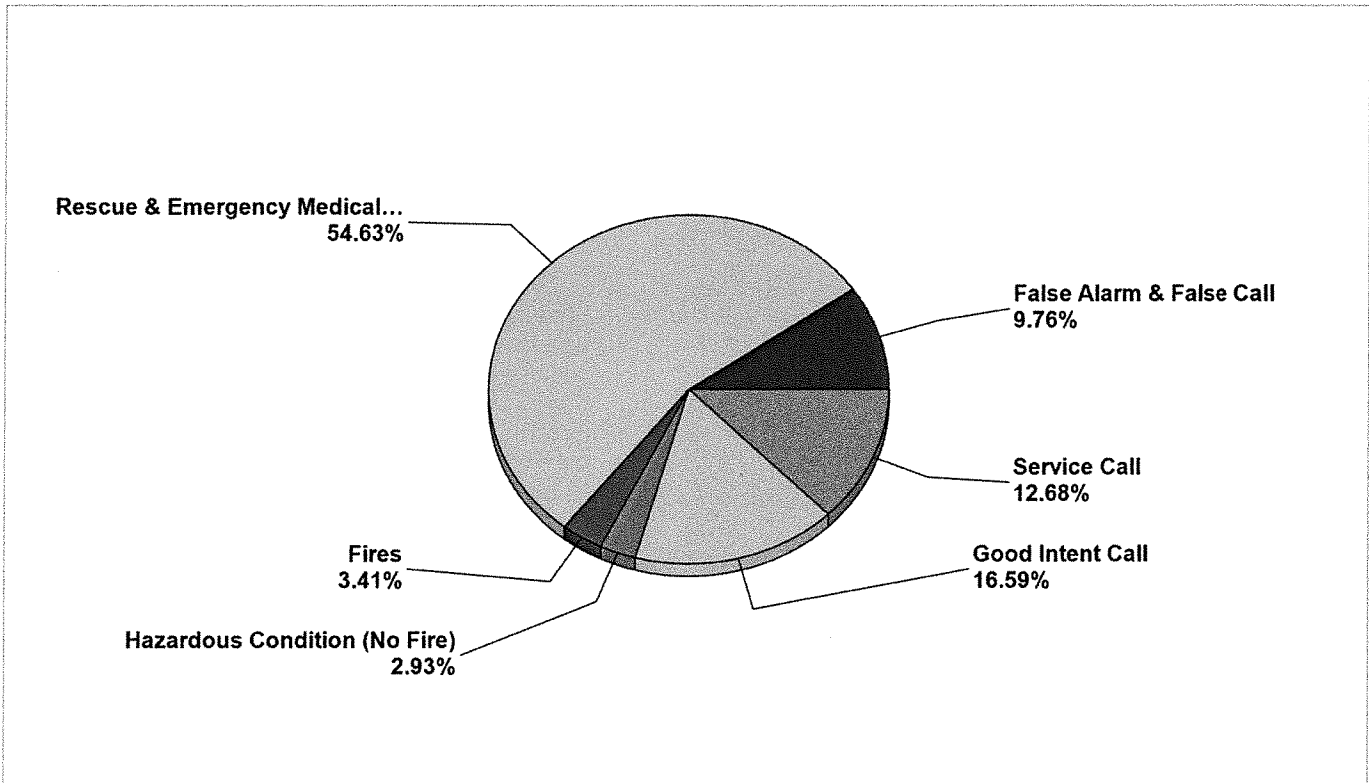
San Anselmo, CA

This report was generated on 7/6/2017 5:00:39 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2017 | End Date: 06/30/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	3.41%
Rescue & Emergency Medical Service	112	54.63%
Hazardous Condition (No Fire)	6	2.93%
Service Call	26	12.68%
Good Intent Call	34	16.59%
False Alarm & False Call	20	9.76%
TOTAL	205	100.00%

AGENDA ITEM # 20
 Date 7/12/17

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	1.46%
113 - Cooking fire, confined to container	1	0.49%
118 - Trash or rubbish fire, contained	1	0.49%
140 - Natural vegetation fire, other	1	0.49%
141 - Forest, woods or wildland fire	1	0.49%
321 - EMS call, excluding vehicle accident with injury	108	52.68%
322 - Motor vehicle accident with injuries	2	0.98%
324 - Motor vehicle accident with no injuries.	2	0.98%
412 - Gas leak (natural gas or LPG)	2	0.98%
440 - Electrical wiring/equipment problem, other	1	0.49%
444 - Power line down	3	1.46%
500 - Service Call, other	1	0.49%
522 - Water or steam leak	1	0.49%
531 - Smoke or odor removal	1	0.49%
550 - Public service assistance, other	3	1.46%
552 - Police matter	1	0.49%
553 - Public service	11	5.37%
554 - Assist invalid	7	3.41%
571 - Cover assignment, standby, moveup	1	0.49%
600 - Good intent call, other	3	1.46%
611 - Dispatched & cancelled en route	22	10.73%
622 - No incident found on arrival at dispatch address	3	1.46%
651 - Smoke scare, odor of smoke	5	2.44%
652 - Steam, vapor, fog or dust thought to be smoke	1	0.49%
700 - False alarm or false call, other	2	0.98%
730 - System malfunction, other	3	1.46%
733 - Smoke detector activation due to malfunction	1	0.49%
734 - Heat detector activation due to malfunction	1	0.49%
735 - Alarm system sounded due to malfunction	1	0.49%
736 - CO detector activation due to malfunction	1	0.49%
741 - Sprinkler activation, no fire - unintentional	1	0.49%
743 - Smoke detector activation, no fire - unintentional	6	2.93%
744 - Detector activation, no fire - unintentional	1	0.49%
745 - Alarm system activation, no fire - unintentional	2	0.98%
746 - Carbon monoxide detector activation, no CO	1	0.49%
TOTAL INCIDENTS:	205	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 7/6/2017 5:01:12 PM



Incident Type Count per Station for Date Range

Start Date: 06/01/2017 | End Date: 06/30/2017

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18	
111 - Building fire	1
118 - Trash or rubbish fire, contained	1
140 - Natural vegetation fire, other	1
321 - EMS call, excluding vehicle accident with injury	6
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	1
553 - Public service	1
554 - Assist invalid	3
611 - Dispatched & cancelled en route	4
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	2
733 - Smoke detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	1

Incidents for 18 - Station 18 : 27

Station: 19 - STATION 19	
321 - EMS call, excluding vehicle accident with injury	36
324 - Motor vehicle accident with no injuries.	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	1
522 - Water or steam leak	1
550 - Public service assistance, other	1
552 - Police matter	1
553 - Public service	5
554 - Assist invalid	2
600 - Good intent call, other	3
611 - Dispatched & cancelled en route	7

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
730 - System malfunction, other	3
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
741 - Sprinkler activation, no fire - unintentional	1
743 - Smoke detector activation, no fire - unintentional	2

Incidents for 19 - Station 19: 70

Station: 20 - STATION 20	
111 - Building fire	1
113 - Cooking fire, confined to container	1
321 - EMS call, excluding vehicle accident with injury	15
553 - Public service	2
554 - Assist invalid	1
611 - Dispatched & cancelled en route	2
651 - Smoke scare, odor of smoke	1
652 - Steam, vapor, fog or dust thought to be smoke	1
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1

Incidents for 20 - Station 20: 28

Station: 21 - STATION 21	
111 - Building fire	1
141 - Forest, woods or wildland fire	1
321 - EMS call, excluding vehicle accident with injury	51
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	1
444 - Power line down	2
500 - Service Call, other	1
550 - Public service assistance, other	1
553 - Public service	3
554 - Assist invalid	1
571 - Cover assignment, standby, moveup	1
611 - Dispatched & cancelled en route	9
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	2

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	1

Incidents for 21 - Station 21: 80

Only REVIEWED incidents included.



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2016-2017 Period Ending: 06/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
01.00.47501.00	FAIRFAX	1,750,142.00	1,750,142.00	145,845.25	1,750,143.00	1.00	100.00 %
01.00.47502.00	ROSS	1,754,649.00	1,754,649.00	146,220.75	1,754,649.00	0.00	100.00 %
01.00.47503.00	SAN ANSELMO	3,045,097.00	3,045,097.00	253,758.08	3,045,096.96	-0.04	100.00 %
01.00.47504.00	SLEEPY HOLLOW	961,451.00	961,451.00	143,754.76	961,451.04	0.04	100.00 %
01.00.47505.00	PRIOR AUTHORITY SIDE FUND PYM	603,860.00	603,860.00	67,129.17	603,860.04	0.04	100.00 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	154,475.00	154,475.00	19,322.08	154,473.96	-1.04	100.00 %
01.00.47508.00	PRIOR AUTHORITY MERA BOND	34,291.00	34,291.00	3,812.09	34,291.08	0.08	100.00 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	392,074.00	392,074.00	43,585.41	392,072.47	-1.53	100.00 %
01.00.49500.00	OUTSIDE REVENUE	0.00	0.00	0.00	-53.46	-53.46	0.00 %
01.00.49501.00	COUNTY OF MARIN	144,697.00	144,697.00	-2,149.75	0.00	-144,697.00	0.00 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	199,091.00	199,091.00	0.00	139,665.00	-59,426.00	70.15 %
01.00.49506.00	RVPA RENTAL	27,446.00	27,446.00	0.00	28,131.66	685.66	102.50 %
01.00.49507.00	LAIF INTEREST	1,800.00	1,800.00	0.00	1,905.69	105.69	105.87 %
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIM	47,341.00	95,182.00	0.00	99,644.35	4,462.35	104.69 %
01.00.49510.00	PLAN CHECKING FEES	167,400.00	241,800.00	29,427.09	313,838.85	72,038.85	129.79 %
01.00.49511.00	RE-SALE INSPECTION FEES	46,500.00	46,500.00	1,767.00	36,255.11	-10,244.89	77.97 %
01.00.49512.00	MISCELLANEOUS INCOME	2,500.00	2,500.00	64,492.10	69,567.94	67,067.94	2,782.72 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	69,700.00	4,513.72	97,304.41	27,604.41	139.60 %
01.00.49514.00	MLFT REIMBURSEMENT	5,000.00	5,000.00	0.00	2,000.00	-3,000.00	40.00 %
01.00.49515.00	CHIPPER PROGRAM	0.00	0.00	0.00	3,200.00	3,200.00	0.00 %
01.00.49524.00	TECHNOLOGY FEES	16,100.00	21,700.00	3,384.19	26,304.19	4,604.19	121.22 %
01.00.49525.00	TRAINING REIMB	0.00	17,000.00	0.00	17,000.00	0.00	100.00 %
01.00.49526.18	STATION MAINT REVENUE #18	0.00	2,285.00	0.00	2,285.00	0.00	100.00 %
01.00.49526.19	STATION MAINT REVENUE #19	0.00	1,047.00	0.00	1,047.00	0.00	100.00 %
01.00.49526.20	STATION MAINT REVENUE #20	0.00	6,163.00	0.00	6,163.00	0.00	100.00 %
01.00.49526.21	STATION MAINT REVENUE #21	0.00	5,987.00	0.00	5,472.00	-515.00	91.40 %
	Revenue Total:	9,353,914.00	9,583,937.00	924,861.94	9,545,768.29	-38,168.71	99.60 %
Expense							
01.00.60000.00	REGULAR SALARIES	3,565,990.00	3,634,022.00	308,774.17	3,496,820.95	137,201.05	96.22 %
01.00.60010.00	TEMPORARY HIRE	5,000.00	23,721.00	350.45	17,551.20	6,169.80	73.99 %
01.00.60020.00	MINIMUM STAFFING	538,000.00	548,760.00	95,192.53	784,673.17	-235,913.17	142.99 %
01.00.60021.00	HOURLY OVERTIME	63,000.00	73,752.00	4,463.64	87,949.03	-14,197.03	119.25 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	40,000.00	40,000.00	1,526.71	29,721.30	10,278.70	74.30 %
01.00.60026.00	OT TRAINING	35,000.00	35,000.00	6,774.41	35,212.14	-212.14	100.61 %
01.00.60027.00	HOLIDAY	166,260.00	169,674.00	12,714.93	159,849.68	9,824.32	94.21 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01.00.60029.00	FLSA O/T	93,771.00	95,585.00	7,018.33	88,849.95	6,735.05	92.95 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	21,273.88	28,726.12	42.55 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	322.95	3,737.70	-137.70	103.83 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	861.20	7,628.95	371.05	95.36 %
01.00.60100.00	RETIREMENT	1,119,895.00	1,141,741.00	96,686.81	1,136,991.20	4,749.80	99.58 %
01.00.60200.00	CAFETERIA HEALTH PLAN	784,107.00	784,107.00	53,584.36	731,902.30	52,204.70	93.34 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	10,948.00	10,948.00	942.24	11,306.88	-358.88	103.28 %
01.00.60220.00	MEDICARE	65,892.00	66,962.00	0.00	34,285.30	32,676.70	51.20 %
01.00.60221.00	HOUSING ALLOWANCE	49,200.00	49,200.00	3,343.81	45,780.61	3,419.39	93.05 %
01.00.60223.00	UNIFORM REIMBURSEMENT	24,480.00	24,480.00	1,915.42	23,403.25	1,076.75	95.60 %
01.00.60225.00	EDUCATION REIMBURSEMENT	87,456.00	89,222.00	6,763.28	86,727.88	2,494.12	97.20 %
01.00.60231.00	RETIREE'S HEALTH INSURANCE	670,000.00	670,000.00	421,525.46	676,080.00	-6,080.00	100.91 %
01.00.61103.00	AUDIT & BOOKKEEPING SERVICES	0.00	0.00	30.00	360.91	-360.91	0.00 %

AGENDA ITEM # 20
Date 7/12/17

Budget Report

For Fiscal: 2016-2017 Period Ending: 06/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.00.62900.00</u>	GENERAL MAINTENANCE SUPPLIES	2,600.00	2,600.00	0.00	2,279.21	320.79	87.66 %
<u>01.00.62999.00</u>	CONTINGENCY	10,000.00	10,000.00	23.25	391.92	9,608.08	3.92 %
<u>01.00.63041.00</u>	OFFICE EQUIPMENT	0.00	0.00	0.00	170.55	-170.55	0.00 %
<u>01.00.64200.00</u>	FEES	0.00	0.00	0.00	0.60	-0.60	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	467,800.00	757,800.00	0.00	757,800.00	0.00	100.00 %
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	15,000.00	15,000.00	191.84	22,680.41	-7,680.41	151.20 %
<u>01.05.61104.00</u>	PAYROLL SERVICE FEE	4,000.00	4,000.00	0.00	1,852.24	2,147.76	46.31 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	24,949.00	24,949.00	9,600.50	37,732.75	-12,783.75	151.24 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	6,000.00	6,000.00	1,584.00	20,930.97	-14,930.97	348.85 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,500.00	2,500.00	238.98	2,887.94	-387.94	115.52 %
<u>01.05.61120.00</u>	OTHER CONTRACT SERVICES-SAN A	80,000.00	80,000.00	1,191.10	81,234.50	-1,234.50	101.54 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	17,250.00	17,250.00	990.00	17,864.71	-614.71	103.56 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	6,100.00	6,100.00	508.27	20,288.39	-14,188.39	332.60 %
<u>01.05.61125.00</u>	OTHER SERVICES AND SUPPLIES	0.00	0.00	0.00	21.57	-21.57	0.00 %
<u>01.05.61127.00</u>	PHYSICALS	18,000.00	18,000.00	0.00	11,729.75	6,270.25	65.17 %
<u>01.05.61129.00</u>	HIRING EXPENSES	3,500.00	3,500.00	234.78	912.68	2,587.32	26.08 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	219.00	4,251.26	-251.26	106.28 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	399.11	2,002.69	2,497.31	44.50 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	-0.08	650.92	349.08	65.09 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	20,000.00	20,000.00	2,134.91	21,678.19	-1,678.19	108.39 %
<u>01.05.64010.00</u>	PRINCIPAL-PRIOR AUTH PENSION B	592,514.00	592,514.00	50,070.60	592,511.81	2.19	100.00 %
<u>01.05.64110.00</u>	INTEREST - PRIOR AUTHORITY PENS	11,346.00	11,346.00	380.24	11,318.92	27.08	99.76 %
<u>01.05.64200.00</u>	FEES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00 %
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	12,900.00	12,900.00	0.00	5,223.66	7,676.34	40.49 %
<u>01.10.60063.01</u>	VOLUNTEER DRILLS	4,000.00	4,000.00	0.00	1,408.22	2,591.78	35.21 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	3,200.00	3,200.00	0.00	2,800.00	400.00	87.50 %
<u>01.10.60065.02</u>	EXPLORER POST	4,400.00	4,400.00	4,022.66	4,389.66	10.34	99.77 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	35,500.00	52,500.00	16,359.79	38,011.84	14,488.16	72.40 %
<u>01.10.61100.00</u>	DISPATCH	153,981.00	153,981.00	38,529.12	156,223.51	-2,242.51	101.46 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	145.35	1,639.65	2,360.35	40.99 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	10,500.00	10,500.00	0.00	8,925.00	1,575.00	85.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	40,528.00	40,528.00	0.00	40,528.00	0.00	100.00 %
<u>01.10.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	0.00	0.00	19.99	19.99	-19.99	0.00 %
<u>01.10.61301.01</u>	VOLUNTEER DUES	3,200.00	3,200.00	0.00	2,124.00	1,076.00	66.38 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	603.75	1,396.25	30.19 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	4,275.00	4,275.00	1,033.17	8,843.00	-4,568.00	206.85 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	1,033.13	7,040.53	-3,040.53	176.01 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	12,000.00	59,841.00	13,100.91	39,010.31	20,830.69	65.19 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	208.12	7,851.49	-351.49	104.69 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	0.00	171.09	5,528.91	3.00 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	2,972.65	6,103.26	796.74	88.45 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	8,000.00	8,000.00	0.00	2,307.50	5,692.50	28.84 %
<u>01.10.62215.00</u>	TOOLS/EQUIPMENT	6,500.00	0.00	0.00	0.00	0.00	0.00 %
<u>01.10.62220.00</u>	COMMUNITY EDUCATION & PREP.	0.00	0.00	1,035.97	2,560.88	-2,560.88	0.00 %
<u>01.10.62401.01</u>	VOLUNTEER SUPPLIES	500.00	500.00	0.00	554.51	-54.51	110.90 %
<u>01.10.63131.00</u>	EQUIPMENT	0.00	21,500.00	562.85	5,727.36	15,772.64	26.64 %
<u>01.10.63140.00</u>	HYDRANTS	16,600.00	16,600.00	0.00	16,318.70	281.30	98.31 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	10,000.00	10,000.00	8,279.47	8,663.58	1,336.42	86.64 %
<u>01.10.63160.00</u>	TURNOUTS	14,241.00	14,241.00	0.00	13,513.28	727.72	94.89 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,231.00	38,231.00	0.00	38,272.45	-41.45	100.11 %
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	0.00	6,000.00	0.00	6,010.89	-10.89	100.18 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	0.00	15,000.00	87.58	2,456.77	12,543.23	16.38 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	0.00	15,000.00	16.68	11,285.65	3,714.35	75.24 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	6,000.00	15,000.00	1,284.32	5,942.56	9,057.44	39.62 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	0.00	15,000.00	68.46	4,597.01	10,402.99	30.65 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	23,750.00	23,750.00	8,609.25	31,771.11	-8,021.11	133.77 %
<u>01.14.61703.00</u>	WATER	3,850.00	3,850.00	0.00	4,176.09	-326.09	108.47 %

Budget Report

For Fiscal: 2016-2017 Period Ending: 06/30/2017

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61704.00</u>	SEWER	2,500.00	2,500.00	0.00	2,231.60	268.40	89.26 %
<u>01.14.61705.00</u>	TELEPHONE	21,500.00	21,500.00	4,888.27	34,175.01	-12,675.01	158.95 %
<u>01.14.62501.00</u>	FURNISHINGS	2,500.00	2,500.00	0.00	1,364.81	1,135.19	54.59 %
<u>01.14.63040.00</u>	APPLIANCES	2,000.00	2,000.00	0.00	752.09	1,247.91	37.60 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	12,000.00	12,000.00	3,828.47	9,590.94	2,409.06	79.92 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	4,461.13	11,479.65	1,020.35	91.84 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	16,100.00	21,700.00	3,479.53	13,340.08	8,359.92	61.48 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	824.30	3,797.57	702.43	84.39 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,000.00	8,000.00	879.97	3,976.39	4,023.61	49.70 %
<u>01.20.60020.00</u>	OVERTIME	0.00	0.00	0.00	176.04	-176.04	0.00 %
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	4,000.00	4,000.00	2,444.32	3,935.75	64.25	98.39 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	90,000.00	90,650.00	13,686.70	75,375.89	15,274.11	83.15 %
<u>01.25.62988.00</u>	FUEL	30,000.00	46,325.00	3,969.66	29,389.39	16,935.61	63.44 %
<u>01.25.62989.00</u>	PARTS VEHICLE	3,200.00	3,200.00	514.02	2,564.69	635.31	80.15 %
<u>01.25.63130.00</u>	APPARATUS AND EQUIPMENT	15,000.00	0.00	2,763.65	8,994.98	-8,994.98	0.00 %
	Expense Total:	9,353,914.00	9,929,505.00	1,229,666.69	9,777,518.44	151,986.56	98.47 %
	Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85	67.06 %
Fund: 05 - MUTUAL AID FUND							
Revenue							
<u>05.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	0.00	33,988.36	261,249.20	261,249.20	0.00 %
	Revenue Total:	0.00	0.00	33,988.36	261,249.20	261,249.20	0.00 %
Expense							
<u>05.00.60021.00</u>	HOURLY OVERTIME	0.00	0.00	0.00	27.00	-27.00	0.00 %
<u>05.00.60022.00</u>	REIMBURSED OVERTIME	0.00	0.00	0.00	16,700.04	-16,700.04	0.00 %
<u>05.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	0.00	95,641.10	-95,641.10	0.00 %
<u>05.00.61201.00</u>	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	184.14	-184.14	0.00 %
<u>05.00.61202.00</u>	MEALS AND LODGING	0.00	0.00	0.00	3,370.89	-3,370.89	0.00 %
	Expense Total:	0.00	0.00	0.00	115,923.17	-115,923.17	0.00 %
	Fund: 05 - MUTUAL AID FUND Surplus (Deficit):	0.00	0.00	33,988.36	145,326.03	145,326.03	0.00 %
Fund: 10 - INSURANCE FUND							
Revenue							
<u>10.00.51999.00</u>	TRANSFERS IN	467,800.00	467,800.00	0.00	467,800.00	0.00	100.00 %
	Revenue Total:	467,800.00	467,800.00	0.00	467,800.00	0.00	100.00 %
Expense							
<u>10.00.60215.00</u>	WORKERS' COMPENSATION INSUR	443,000.00	443,000.00	0.00	457,879.32	-14,879.32	103.36 %
<u>10.00.61113.00</u>	WORKERS COMP CLAIMS	300.00	300.00	0.00	0.00	300.00	0.00 %
<u>10.00.61115.00</u>	LIABILITY INSURANCE	24,500.00	24,500.00	0.00	17,698.83	6,801.17	72.24 %
	Expense Total:	467,800.00	467,800.00	0.00	475,578.15	-7,778.15	101.66 %
	Fund: 10 - INSURANCE FUND Surplus (Deficit):	0.00	0.00	0.00	-7,778.15	-7,778.15	0.00 %
Fund: 15 - VEHICLE FUND							
Revenue							
<u>15.00.51999.00</u>	TRANSFERS IN	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
	Revenue Total:	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
	Fund: 15 - VEHICLE FUND Total:	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
Fund: 16 - SCBA Fund							
Revenue							
<u>16.00.51999.00</u>	TRANSFERS IN	0.00	40,000.00	0.00	40,000.00	0.00	100.00 %
	Revenue Total:	0.00	40,000.00	0.00	40,000.00	0.00	100.00 %
	Fund: 16 - SCBA Fund Total:	0.00	40,000.00	0.00	40,000.00	0.00	100.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY							
Expense							
<u>25.00.60000.00</u>	SALARIES	0.00	0.00	0.00	140,308.74	-140,308.74	0.00 %
<u>25.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	0.00	1,157.34	-1,157.34	0.00 %

Budget Report

For Fiscal: 2016-2017 Period Ending: 06/30/2017

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>25.00.60028.00</u> PARAMEDIC TRAINING OVERTIME	0.00	0.00	634.45	6,135.48	-6,135.48	0.00 %
Expense Total:	0.00	0.00	634.45	147,601.56	-147,601.56	0.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Total:	0.00	0.00	634.45	147,601.56	-147,601.56	0.00 %
Report Surplus (Deficit):	0.00	-55,568.00	-271,450.84	48,196.17	103,764.17	-86.73 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue	9,353,914.00	9,583,937.00	924,861.94	9,545,768.29	-38,168.71	99.60 %
Expense	9,353,914.00	9,929,505.00	1,229,666.69	9,777,518.44	151,986.56	98.47 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85	67.06 %
Fund: 05 - MUTUAL AID FUND						
Revenue	0.00	0.00	33,988.36	261,249.20	261,249.20	0.00 %
Expense	0.00	0.00	0.00	115,923.17	-115,923.17	0.00 %
Fund: 05 - MUTUAL AID FUND Surplus (Deficit):	0.00	0.00	33,988.36	145,326.03	145,326.03	0.00 %
Fund: 10 - INSURANCE FUND						
Revenue	467,800.00	467,800.00	0.00	467,800.00	0.00	100.00 %
Expense	467,800.00	467,800.00	0.00	475,578.15	-7,778.15	101.66 %
Fund: 10 - INSURANCE FUND Surplus (Deficit):	0.00	0.00	0.00	-7,778.15	-7,778.15	0.00 %
Fund: 15 - VEHICLE FUND						
Revenue	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
Fund: 15 - VEHICLE FUND Total:	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
Fund: 16 - SCBA Fund						
Revenue	0.00	40,000.00	0.00	40,000.00	0.00	100.00 %
Fund: 16 - SCBA Fund Total:	0.00	40,000.00	0.00	40,000.00	0.00	100.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY						
Expense	0.00	0.00	634.45	147,601.56	-147,601.56	0.00 %
Fund: 25 - ROSS VALLEY PARAMEDIC AUTHORITY Total:	0.00	0.00	634.45	147,601.56	-147,601.56	0.00 %
Report Surplus (Deficit):	0.00	-55,568.00	-271,450.84	48,196.17	103,764.17	-86.73 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85
05 - MUTUAL AID FUND	0.00	0.00	33,988.36	145,326.03	145,326.03
10 - INSURANCE FUND	0.00	0.00	0.00	-7,778.15	-7,778.15
15 - VEHICLE FUND	0.00	250,000.00	0.00	250,000.00	0.00
16 - SCBA Fund	0.00	40,000.00	0.00	40,000.00	0.00
25 - ROSS VALLEY PARAMEDIC AU	0.00	0.00	-634.45	-147,601.56	-147,601.56
Report Surplus (Deficit):	0.00	-55,568.00	-271,450.84	48,196.17	103,764.17



Ross Valley Fire, CA

Budget Report Group Summary

For Fiscal: 2016-2017 Period Ending: 06/30/2017

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	8,696,039.00	8,696,039.00	823,427.59	8,696,037.55	-1.45	100.00 %
495 - OUTSIDE / MISCELLANEOUS REVENUE	657,875.00	887,898.00	101,434.35	849,730.74	-38,167.26	95.70 %
Revenue Total:	9,353,914.00	9,583,937.00	924,861.94	9,545,768.29	-38,168.71	99.60 %
Expense						
600 - SALARIES AND WAGES	4,607,121.00	4,720,614.00	442,021.98	4,747,265.53	-26,651.53	100.56 %
601 - RETIREMENT	1,119,895.00	1,141,741.00	96,686.81	1,136,991.20	4,749.80	99.58 %
602 - EMPLOYEE BENEFITS	1,692,083.00	1,694,919.00	488,074.57	1,609,486.22	85,432.78	94.96 %
610 - TRAINING	35,500.00	52,500.00	16,359.79	38,011.84	14,488.16	72.40 %
611 - OUTSIDE SERVICES	391,808.00	391,808.00	54,088.23	429,630.54	-37,822.54	109.65 %
613 - PUBLICATION / DUES	7,200.00	7,200.00	219.00	6,375.26	824.74	88.55 %
614 - MAINTENANCE	10,275.00	10,275.00	3,477.49	13,382.50	-3,107.50	130.24 %
615 - BUILDING MAINTENANCE	6,000.00	66,000.00	1,457.04	30,292.88	35,707.12	45.90 %
616 - VEHICLE MAINTENANCE	90,000.00	90,650.00	13,686.70	75,375.89	15,274.11	83.15 %
617 - UTILITIES	51,600.00	51,600.00	13,497.52	72,353.81	-20,753.81	140.22 %
620 - OFFICE SUPPLIES	5,500.00	5,500.00	399.03	2,653.61	2,846.39	48.25 %
622 - DEPARTMENT SUPPLIES	78,600.00	119,941.00	21,365.66	90,699.64	29,241.36	75.62 %
624 - VOLUNTEER SUPPLIES	500.00	500.00	0.00	554.51	-54.51	110.90 %
625 - FURNISHINGS	2,500.00	2,500.00	0.00	1,364.81	1,135.19	54.59 %
629 - MISCELLANEOUS	45,800.00	62,125.00	4,506.93	34,625.21	27,499.79	55.73 %
630 - EQUIPMENT	42,600.00	48,200.00	11,769.13	35,333.31	12,866.69	73.31 %
631 - CAPITAL OUTLAY	55,841.00	62,341.00	11,605.97	53,217.90	9,123.10	85.37 %
640 - PRINCIPAL	592,514.00	592,514.00	50,070.60	592,511.81	2.19	100.00 %
641 - INTEREST	11,346.00	11,346.00	380.24	11,318.92	27.08	99.76 %
642 - ISSUANCE COSTS	1,200.00	1,200.00	0.00	0.60	1,199.40	0.05 %
644 - MERA BOND PAYMENT	38,231.00	38,231.00	0.00	38,272.45	-41.45	100.11 %
670 - TRANSFERS OUT	467,800.00	757,800.00	0.00	757,800.00	0.00	100.00 %
Expense Total:	9,353,914.00	9,929,505.00	1,229,666.69	9,777,518.44	151,986.56	98.47 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85	67.06 %
Report Surplus (Deficit):	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85	67.06 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85
Report Surplus (Deficit):	0.00	-345,568.00	-304,804.75	-231,750.15	113,817.85

Ross Valley Fire Board
Meeting Minutes
Wednesday, June 14, 2017

Board present: McInerney, Reed, Greene, Kuhl, Breckus, Weinsoff, Finn

Member Shortall absent.

Staff present: Toy, Mahoney, Lewis

Opened meeting and adjourned to closed session.

Action from Closed Session: provided direction to staff.

Board requests: Member Reed brought up Acting Chief Mahoney's presentation at the Fairfax Town Council meeting regarding swift water rescue training for the department. Acting Chief Mahoney replied that we do have swift water rescue training each year and there is the team that is utilized from the County and OES within our area. President McInerney brought up that the Town of San Anselmo is looking into replacing bridges within the town. He is asking for input from the department regarding any issues the department would have in removing the bridges and replacing them. There could be changes to the response route and if it would increase the response time. He will contact Sean Condry to discuss the matter further.

Consent agenda: M/S Greene/Kuhl to approve all items. All ayes.

Adopt Resolution 17-05 Adopting the Ross Valley Fire Department for Fiscal Year 17/18.

Acting Chief Mahoney presented the staff report and explained the increases to the budget, the contributions from the towns, and various accounts. He explained the increases to salaries and also the extension that has been agreed to with the County of Marin. The line item is the current contract amount, with potential to change after the negotiations are completed. Acting Chief Mahoney introduced Helen Yu-Scott, Finance Director, to explain the additional contribution to the PERS Unfunded Liability. Discussion regarding the potential increases to rates in future years. The majority of the increase is the Side Fund Contribution. Town Manager Chinn replied also that there will be updates to the five year budget projections at future meetings. Discussion was held regarding forecasting the PERS rates and potential increases in the next several years. M/S Finn/Breckus to approve Resolution as presented. All ayes.

Adopt Resolution 17-06 approving side letters with the IAFF Local 1775 and the Ross Valley Fire Chiefs Association. Executive Officer Toy presented the staff report and explained the agreements. The Cash-in-Lieu amount would change from the current \$320 to \$270 per month. M/S Greene/Breckus to adopt resolution as presented. All ayes.

Next meeting July 12, 2017 at 5:45pm.

Minutes respectfully submitted,



JoAnne Lewis
Administrative Assistant

AGENDA ITEM # 28
Date 7/12/17

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: July 12, 2017

To: Board of Directors
From: Dan Mahoney, Acting Fire Chief
Subject: Station 18 Workout Area Relocation

RECOMMENDATION:

That the Board approves the transfer of funds from reserves to the operating account to accommodate the relocation of the workout area.

BACKGROUND:

The workout area at Station 18 is currently located in a building adjacent to the station. All rooms in this building are vacant with the exception of the workout area which houses exercise equipment the firefighters utilize each day to stay physically fit to avoid injury. The Town of Ross and Fire Department staff think the workout area should be relocated due to the building's condition.

DISCUSSION:

The workout area has been located in this room before Ross entered into the JPA. The room in which the workout area is located, resides in a portion of the building that has not been regularly maintained. There are roof leaks, the drywall is beginning to fail and the windows do not function properly.

The proposed new location of the workout area would be in the front engine bay of the fire station. A utility pickup and mobile air trailer are currently housed here. In order to complete the move, a temporary covered parking structure will need to be erected in the back parking lot to house the utility pickup and mobile air trailer. Electrical work in the proposed workout area (front engine bay) and in the covered parking structure will be necessary. The estimated cost to purchase, install the parking structure and complete the electrical work will be \$32,354.

Town of Ross staff has indicated that it would be fair to split the costs 50/50. The town manager's support Ross paying for 50% (\$16,177) of the cost and the other 50% (\$16,177) of the cost would be paid for out of undesignated reserves.

AGENDA ITEM # 2F
Date 7/12/17

The relocation of the workout area should be adequate until the facilities at Station 18 are upgraded.

FISCAL IMPACT:

The fiscal impact would be \$16,177 to the departments reserve account.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of: July 12, 2017

To: Board of Directors

From: Dan Mahoney, Acting Fire Chief

Subject: Response to the Marin County Civil Grand Jury's Reports:

- Marin's Retirement Health Care Benefits: The Money Still Isn't There.
- The Budget Squeeze: How will Marin Fund Its Public Employee Pensions?

RECOMMENDATION:

That the Board approves the response to the Marin Civil Grand Jury Reports referenced above.

BACKGROUND:

On May 17, 2017 and June 5, 2017, the Marin Civil Grand Jury issued the following reports: "Marin's Retirement Health Care Benefits: The Money Still Isn't There" and "The Budget Squeeze: How will Marin Fund Its Public Employee Pensions?".

The reports investigate two topics and provide recommendations to the department.

The Fire Board, as a governing body, is required to respond in writing to the Findings and Recommendations contained in the report within 90 days.

Attachments: Response to Grand Jury Reports
Letter to Marin County Civil Grand Jury

AGENDA ITEM # 3
Date 7/12/17



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills
FIRE CHIEF

July 12, 2017

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4988

Dear Judge Simmons:

Enclosed please find Ross Valley Fire Departments response to the Grand Jury's report entitled "Marin's Retirement Health Care Benefits: The Money Still Isn't There". The Board of Directors of the Ross Valley Fire Department approved this response at their regularly scheduled board meeting on Wednesday, July 12, 2017.

If you have any questions regarding the responses, please contact Acting Fire Chief Dan Mahoney at 415-258-4688 or via email at dmahoney@rossvalleyfire.org.

Sincerely yours,



JoAnne Lewis
Administrative Assistant

Enclosures

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Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills
FIRE CHIEF

This is the official response of the Ross Valley Fire Department to the recommendations of the Grand Jury's report entitled "Marin's Retirement Health Care Benefits: The Money Still Isn't There." The Board of Directors of the Ross Valley Fire Department approved this response at their regularly scheduled board meeting on July 12, 2017.

The Ross Valley Fire Department was required to respond to recommendations numbered R1 - R9.

Recommendations and Responses:

R1

Each agency should adopt a formal, written policy for contributions to its OPEB plan.

Response: This recommendation has been implemented. Ross Valley FD entered into the OPEB Agreement on May 13, 2010.

R2

Each agency's standard practice should be to consistently satisfy its formal written OPEB contribution policy.

Response: This recommendation has been implemented. The Ross Valley Fire Department adopted a funding policy to contribute consistently an amount equal to 100% of the ARC as determined in our OPEB valuations as well as submitting monthly "Pay Go" obligations.

R3

Each agency's OPEB contribution policy and practice should support a projection under GASB 75 that its OPEB plan assets will be sufficient to make all projected OPEB benefit payments.

Response: Ross Valley Fire agrees with this recommendation and also agrees that it will require further analysis. During the budgeting process, the current Actuarial Report is reviewed and discussed as to any changes that can be made in the pre-funding of OPEB related costs. Currently Ross Valley Fire Department is pre-funding prior liability on a 30 year, closed amortization period. This amortization period is the most fiscally responsible option for the Department at this time. However, with each new Actuarial Report, a discussion is held at a regularly scheduled board meeting concerning changes that could be made to amortization period.

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Ross Valley Fire Department

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Mark Mills
FIRE CHIEF

R4

Each agency that uses special reserve funds for Postemployment Benefits should transition to a trust meeting the criteria of GASB 75.

Response: This recommendation has been implemented in 2010. The Ross Valley Fire Department entered into the CalPERS/CERBT Trust in FY 2009-2010. The Department has continued to contribute the full ARC to the trust as well as submitting monthly "Pay as you Go" obligations

R5

Each term of service, elected or appointed officials of each agency should take a public agency financial class.

Response: The Ross Valley Fire Department has always, and will continue to, maintain its fiduciary responsibility. There are requirements listed in the First Amended JPA that outline fiduciary responsibility. Each year the Board members discuss the annual budget and audit at regularly scheduled meetings to ensure Board members have a clear understanding of the Department's short term and long term financial obligations.

R6

Each agency should make its CAFRs, Audits, and GASB valuations more readily understandable by the general public.

Response: This recommendation has been implemented. The Ross Valley Fire Department follows all current Government Auditing Standards and GASB Valuation Standards. All current reports are available on the Department's website, under the Financial tab. <http://www.rossvalleyfire.org/about/financial-information>. The staff reports accompanying the approval of the above documents by the Board do attempt to present the information in layperson's terms.

R7

Each agency should ensure that all of its public financial presentations are more readily understandable and scheduled during hours convenient for the public.

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Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills
FIRE CHIEF

Response: This recommendation has been implemented. All presentations related to financial, or any other matter, are presented at a duly noticed, publically accessible Board Meeting. They are regularly scheduled for the second Wednesday of each month, beginning at 6:30pm.

R8

Each agency should have the following downloadable and test-searchable documents readily accessible on their website: the last five years of CAFRs/Audits and the last three actuarial reports.

Response: This recommendation has been implemented. The Department has posted all financial statements and pertinent actuarial data on our website, <http://www.rossvalleyfire.org/about/financial-information>. However, the Department does not currently have the capability to make all these documents text-searchable. This feature will be considered in the future as the Department's resources allow.

R9

Before the next round of bargaining begins, each agency should prioritize the cost containment strategies to be used, including reducing or eliminating OPEB benefits for future employees.

Response: This recommendation has been implemented. This was discussed during the negotiations that occurred during 2012 and 2013. The Department and the Association met and conferred and agreed that any new employees hired after March 31, 2013, upon retirement, will be eligible for the Minimum Employer Contribution (MEC) established by PEMHCA with no additional reimbursement from the Authority. On August 1, 2013, the Authority established a Retirement Health Savings (RHS) plan for all employees covered by the Association, which contributes an amount equal to four (4) percent of the "Step E" salary for the Firefighter/Engineer, as established by the salary chart in Section 2 Salaries. Employees will contribute a matching amount to the RHS during the course of their employment.

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RESPONSE TO GRAND JURY REPORT

Report Title: **Marin's Retirement Health Care Benefits**

Report Date: **May 17, 2017**

Response Date: **Aug 17, 2017**

Agency Name: Ross Valley Fire Dept. Agenda Date: 7/12/17

Response by: Dan Mahoney Title: Acting Fire Chief

FINDINGS

- I (we) agree with the findings numbered: NA
- I (we) disagree *partially* with the findings numbered: NA
- I (we) disagree *wholly* with the findings numbered: NA

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R1, R2, R4, R6, R7, R8, R9 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered _____ have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered R3, R5 require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 7/12/17 Signed: Dan Mahoney

Number of pages attached _____



Ross Valley Fire Department
777 San Anselmo Avenue, San Anselmo, CA 94960

Mark Mills
FIRE CHIEF

July 12, 2017

The Honorable Judge Kelly V. Simmons
Marin County Superior Court
P.O. Box 4988
San Rafael, CA 94913-4988

Dear Judge Simmons:

Enclosed please find the Department's response to the Marin County Civil Grand Jury Report "The Budget Squeeze - How will Marin Fund Its Public Employee Pensions?". The responses were approved by the Board of Directors at a regularly scheduled meeting on Wednesday, July 12, 2017.

The Department would like to make one clarification with regards to the chart and information that are listed on page 18 of the report. In FY 2011-12, the Department obtained a Pension Obligation Bond to pay off the unfunded liability balance. Because of that purchase of the bond, the figures for that FY show a marked increase in pension spending. However, the payments for the bond were made over the next five years, with the final payment being made this month.

If you have any questions regarding the responses, please do not hesitate to contact Acting Fire Chief Dan Mahoney at 415-258-4688 or dmahoney@rossvalleyfire.org.

Sincerely,

JoAnne Lewis
Administrative Assistant

Enclosures

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Ross Valley Fire Department

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Mark Mills
FIRE CHIEF

This is the official response of the Ross Valley Fire Department to the recommendations of the Grand Jury's report entitled "The Budget Squeeze: How Will Marin Fund Its Public Employee Pensions?" The Board of Directors of the Ross Valley Fire Department approved this response at their regularly scheduled board meeting on July 12, 2017.

The Ross Valley Fire Department was required to respond to recommendations numbered R3, R4 and R8.

Recommendations and Responses:

R3

Agencies Should provide long-term budgets (ie., covering at least five years), update them every other year and report what percent of total revenue they anticipate spending on pension contributions.

Response: The Department recently contracted with the Town of San Anselmo to handle the Department's finance/accounting functions. This change will hopefully provide the Department the resources to develop five year forecasts to be included in the annual budget approval process. The five year forecast will include estimates on pension contributions since the current annual budget provides line item detail regarding pension contributions.

R4

Each agency should provide 10 years of audited financial statements and summary pension data for the same period (or links to them) on the financial page of its public website.

Response: This recommendation has been implemented. They can be viewed on our website, www.rossvalleyfire.org, under Financial Information. The audits do include basic data on the pension obligations for RVFD.

R8

Public agencies and public employee unions should begin to explore how introduction of defined contribution programs can reduce unfunded liabilities for public pensions.

Response: Ross Valley Fire agrees with the premise that government agencies in general need to properly manage pension costs. However, further analysis would be required to take a

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Mark Mills
FIRE CHIEF

position on what effect changing to a defined contribution program/plan and the associated fiscal impact would have on the Department and its employees. During the next negotiation cycle with bargaining groups, the Department will broach the concept of a defined contribution program within the context of our broader discussion regarding unfunded retirement liability and its impact on the total departmental budget.

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AGENCY RESPONSE TO GRAND JURY REPORT

Report Title: **The Budget Squeeze: How Will Marin Fund Its Public Employee Pensions?**

Report Date: **June 5, 2017**

Response Date: **September 5, 2017**

Agency Name: Ross Valley Fire Dept Agenda Date: 7/12/17

Response by: Dan Mahoney Title: Acting Fire Chief

FINDINGS

- I (we) agree with the findings numbered: NA
- I (we) disagree *partially* with the findings numbered: NA
- I (we) disagree *wholly* with the findings numbered: NA

(Attach a statement specifying any portions of the findings that are disputed; include an explanation of the reasons therefor.)

RECOMMENDATIONS

- Recommendations numbered R4 have been implemented.
(Attach a summary describing the implemented actions.)
- Recommendations numbered R3 have not yet been implemented, but will be implemented in the future.
(Attach a timeframe for the implementation.)
- Recommendations numbered R8 require further analysis.
(Attach an explanation and the scope and parameters of an analysis or study, and a timeframe for the matter to be prepared for discussion by the officer or director of the agency or department being investigated or reviewed, including the governing body of the public agency when applicable. This timeframe shall not exceed six months from the date of publication of the grand jury report.)
- Recommendations numbered _____ will not be implemented because they are not warranted or are not reasonable.
(Attach an explanation.)

Date: 9/12/17 Signed: Dan Mahoney

Number of pages attached _____